

**GOVERNMENT DEGREE COLLEGE (W)
KHAMMAM - TELANGANA**



Annual Quality Assurance Report
Of the IQAC for the year 2015-16

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

I. Details of the Institution

1.1 Name of the Institution

Govt. Degree College for Women, Khammam

1.2 Address Line 1

H.No: 2-1-238

Address Line 2

Beside Central Post Office,
Gandhi Chwok

City/Town

Khammam

State

Telangana State

Pin Code

507003

Institution e-mail address

gdcwkhammam.jkc@gmail.com

Contact Nos.

08742-225046

Name of the Head of the Institution:

Dr.U.Veerabhadraiah

Tel. No. with STD Code:

08742-225046

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID :

OR

1.4 NAAC Executive Committee No. & Date:
*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details:-

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B			
2	2 nd Cycle	B	2.76	2012	2017
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2012-2013- 15.03.2013 (DD/MM/YYYY)4
- ii. AQAR 2013-2014- 15.07.2014 (DD/MM/YYYY)
- iii. AQAR 2014-2015- 19.06.2015 (DD/MM/YYYY)
- iv. AQAR (DD/MM/YYYY)

1.9 Institutional Status:

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Kakatiya University, Warangal

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>		
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other (<i>Specify</i>)	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="03"/>
2.4 No. of Management representatives	<input type="text"/>
2.5 No. of Alumni	<input type="text"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text"/>
2.10 No. of IQAC meetings held	12

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>Curricular Aspects:- To Monitor various Curricular & Co-Curricular activities of all departments. Proposed to include additional inputs & field work activities in all subjects. To conduct more effective monitoring of low attendance students through ward counselling, parent teacher meetings. To improve ICT teaching enabled teaching methods.</p> <p>Research: Encouraged students and faculty to participate and present papers at National Seminar & Conferences. To conduct Quality Improvement initiatives.</p>	<p>Certificate Courses in Communicative English, Accounting Tally, Ms-Office & Internet, and Embroidery were conducted. Internal Academic Audit Conducted Study Projects were carried out in all subjects Attendance percent improved. Integrated ICT enabled Teaching Methods. LCD Projector, Computer Printers & Systems were installed. Conducted Internal Examination for Human Valued and Professional Ethics. 02 Faculty presented papers at International seminars, 07 Faculty presented papers at National seminars. Conducted seminars, workshops on Quality Sustenance</p>

<p>To Continue internalized and adopted best practises. Strengthening of Women Empowerment Cell</p> <p><u>Infrastructure:-</u> Purchase of Journals / Reference Books</p> <p>Purchase of Computer Software and Installation of Anti-Virus softwares.</p> <p>Conduct more effective career guidance and counselling</p>	<p>at Institution level. Best & Innovative practises were continued.</p> <p>9Journals and 1090 text books were newly added</p> <p>Anti-Virus softwares, C, Oracle-8i, Tally, Etc.. were updated and installed at Commerce and Computer labs.</p> <p>Skill Development Programme like Fabric Painting was conducted.</p>
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body CPDC

Provide the details of the action taken

- ✓ Quality Sustenance initiatives of IQAC endorsed
- ✓ On-line certificate courses and more initiatives of ICT integrated Teaching and Learning Planned for next Academic Year.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	2	1	3	
UG	9	2	3	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	1	3		3
Others				
Total				
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	-
Annual	11

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Telugu Paper – 2, History Syllabus revised, Practical's included in History Subject

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	21			

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	03								03

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	19	04

Presented papers	02	07	03
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- | |
|--|
| <p>1) Know a plant daily, Know a word, forex values daily,</p> <p>2) Student presentation on Study Projects and Out Come</p> |
|--|

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	67	-	15	58	18	91%
B.Com	68	05%	39%	03%	20%	66%
B.Sc	50	02%	28%	06%	14%	50%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-

Faculty exchange programme	-
Staff training conducted by the university	02
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	03+01
Others	03

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	09	01	-
Technical Staff	01	-	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ✓ Motivation of Faculty to present papers at National Seminars / Symposia
- ✓ Reconstruction of Research club at Institution
- ✓ Faculty forum organised awareness seminar on Research Methodologies

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01	Nil	01
Outlay in Rs. Lakhs		0.70 Lakhs	Nil	20 Lakhs

3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	-	-
Non-Peer Review Journals	-	-	-
e-Journals	06	-	-
Conference proceedings	-	02	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2015-16	U.G.C	1,85,000	1,25,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			1,85,000	1,25,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					03
Sponsoring agencies					IQAC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
					01	

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level 15 State level -

National level 01 International level -

3.22 No. of students participated in NCC events:

University level 04 State level -

National level - International level -

3.23 No. of Awards won in NSS:

University level 2 State level -

National level - International level -

3.24 No. of Awards won in NCC:

University level - State level -

National level - International level -

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- 1) Clay Idols workshop during Ganesh Festival
- 2) Linkage with Municipal Corporation on Swatch Bharat students as Swatch Dhoots for awareness campaign.
- 3) NSS Winter Special Camp
- 4) Rallies on World AIDS Day, Human Rights Day, Skits, Stage Shows on Anti Dowry, Women Child Health, Legal Rights.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.5 Acres	Nil		
Class rooms	17	Nil		
Laboratories	15	Nil		
Seminar Halls	01	Nil		
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	2.0 Lakhs	03	UGC Budget	03
Others:				
R.O Water Purifying Plant	01			
Basket Ball Court	01			
9 station Multi Gym Room	01			

4.2 Computerization of administration and library

Computerization of Sectors, Salaries, Scholarships, Admissions, Examinations, Automation of Library in Progress

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7892	4,00,000	1090	60,000	8922	4,60,000
Reference Books	5774	3,76,000	-	-	5774	3,75,000
e-Books	0	0	0	0	0	0
Journals	09	680	0	0	09	680.00
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	233	46,600	214	30,000	447	76,600

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	118	04	04	0	0	03	05	01
Added	0	0	0	0	0	0	0	0
Total	118	04	04	0	0	03	05	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1) Short term training in Ms-Office & Internet to faculty.
2) Certificate Course in Computer Basics to Students

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.0 Lakhs
ii) Campus Infrastructure and facilities	0.2
iii) Equipments	
iv) Others	0.1
Total :	1.30 Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Student Charter Displayed.
- ❖ Ward counselling & Grievance redressal cell bring awareness about student support services.
- ❖ IQAC monitors Action-Plan of various student support services like Career Guidance

5.2 Efforts made by the institution for tracking the progression

- ❖ Student Progression Register maintained at Department & Institution Level
- ❖ Internal Continuous Assessment through Evaluation of Unit tests, Quarterly, Half-Early and Pre-Final Examinations.
- ❖ Through Academic and Administrative Committees constituted.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
868	148	-	1016

(b) No. of students outside the state

--

(c) No. of international students

--

Men	No	%	Women	No	%
	--	--		1016	100%

Last Year (14-15)						This Year (15-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
16	238	439	197	-	890	16	309	478	213	-	1016

Demand ratio 1:1:5

Dropout % 4.72%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Notification guidance & awareness sessions on various competitive examinations.
Coaching in General awareness, Reasoning & Numerical Aptitude.
Study Material given to students.

No. of students beneficiaries

120

5.5 No. of students qualified in these examinations

NET	<input type="text" value="--"/>	SET/SLET	<input type="text" value="--"/>	GATE	<input type="text" value="--"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc	<input type="text" value="--"/>	State PSC	<input type="text" value="--"/>	UPSC	<input type="text" value="--"/>	Others	<input type="text" value="--"/>

5.6 Details of student counselling and career guidance

Conducted Sample survey on Job Preferences of Students
 Offers guidance counselling to Competitive Examinations
 Conducted B.Ed Coaching & P.G Entrance Coaching
 Extension Lecturers on Personality Development & Career Guidance

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	21

5.8 Details of gender sensitization programmes

i) 10.07.2015- Awareness Seminar on Issues of Gender Sensitization
 ii) 26.08.2015- Women Equality Day – Celebration
 iii) 04.09.2015 to 23.09.2015- Training in Self Combat Techniques to Girls.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	805	33,74,840=00
Financial support from other sources		
Number of students who received International/ National recognitions	01	20,000=00 (Indira Gandhi Girl Child national Scholarship)

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 03

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution.

Vision:-

- ❖ To disseminate knowledge through value based education and make girl students globally competent and equipped with leadership qualities.
- ❖ To provide quality education to all sections hail from the society.

Mission:-

- ❖ To harbour ethical and moral values in students to handle their careers and homes effectively.
- ❖ To create an interest in students to pursue knowledge through academic co-curricular and extra curricular activities.
- ❖ To instill in students a life long sense of participation in developmental endeavours

6.2 Does the Institution has a management Information System :

Efforts are made on MIS Implementation under RUSA

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Particles in History introduced from 2015-16
Faculty on BOS of Kakatiya University during 2015-16
As per feed back on Curricular English medium section in MPC & MA Telugu Stated from 2015-16

6.3.2 Teaching and Learning

Acting & Learning by doing in Botany, Chemistry, History
Student Study Projects & Field visits in all Subjects.
Vide lessons through MANA TV Shown in all subjects

6.3.3 Examination and Evaluation

Practicals introduced in History Examination.
Paper evaluation of students Slip tests / Assignments

6.3.4 Research and Development

07 – Faculty presented papers at National & 02 at International
01 – M.R.P Submitted one ongoing seminar
- Reconstitution of Research Club.

6.3.5 Library, ICT and physical infrastructure / instrumentation

09- Journals, N-List were subscribed.
Upscaling of existing network and Internet, ICT Infrastructure like LCD Projector procured.

6.3.6 Human Resource Management

Constitution of Institution level Academic & Administrative Committees consisting of faculty administrative staff and students.
Ward Counselling for every 30 students.

6.3.7 Faculty and Staff recruitment

Faculty & Staff (Teaching & Non-Teaching) are recruited by Government of Telangana
02-Guest Faculty and 1 Technical Staff recruited on Temporary basis.

6.3.8 Industry Interaction / Collaboration

21 Students got Campus Placements.
Department of Economics, Chemistry & Commerce established collaboration with Khammam Municipal Corporation and linkages with other industries.

6.3.9 Admission of Students

Admissions campaign conducted.
Brouchure/ Hand book / Prospectus updated about offering courses and facilities at college.

6.4 Welfare

Teaching	APLIF, GIS
Non teaching	APLIF, GIS
Students	SC,ST & EBC Scholarships, Donor merit cash and Gold medals.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Advisors, CCETS	Yes	IQAC
Administrative	Yes	Local Fund Audit	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ❖ Declaration of Revaluation results in 15 Days
- ❖ Online payment of Examination fees, Issues of Hall Tickets
- ❖ User name & Log in ID given by University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Affiliating University forwarded Autonomous proposal to UGC by dean CDC, Kakatiya University, Warangal.

6.11 Activities and support from the Alumni Association

Certificate Course in Embroidery and lace work conducted by Alumni Association.
Continuation of Donor Prizes and Gold medals to Merit students by Alumni.

6.12 Activities and support from the Parent – Teacher Association

Regular parent teacher meetings, increased student attendance percentage.
Study hours were conducted after college hours.

6.13 Development programmes for support staff

Ms-Office & Internet concepts
Monthly YOGA Training for Stress Management and Upkeep of Good health.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ❖ Clay Idols Campaign during Ganesh Festival
- ❖ Soak pits for rain water harvesting
- ❖ Plantation of Saplings by Eco Club.
- ❖ Plantation of Saplings and adoption by staff & students.
- ❖ No plastic campaigns by ECO club

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Intensive examination preparatory programme.
Ward counselling and Parent teacher meetings.
Monthly YOGA Class.
Student based monitoring of Toilets and Class rooms for cleanliness.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

ATR in Annexure-II

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ❖ Know a word daily.
- ❖ Monthly YOGA Class.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- ❖ Haritha Haram – Plantation and adoption of saplings in campus.
- ❖ No Plastic Campaign & Clay Ganesh idols campaign.
- ❖ Swacch Dhoots – Campaign by students on Swacch Bharat

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis:-

The data that was used for SWOT analysis was taken from all stakeholders of the institution by feed back from students, parents, Alumni, industry and recruiting agencies.

Strengths:-

- ✓ Well qualified and experienced faculty
- ✓ Only womens college in Government Sector in the District
- ✓ Centrally located
- ✓ Sufficient no.of class rooms with built up area of more than 5542 Sq.Ft and 4.5 acres of campus area.
- ✓ Restructured UG Courses and Self Financed PG courses
- ✓ Add on Certificate Courses.
- ✓ JKC and ELL Labs.
- ✓ Faculty with Minor / Major Research Projects
- ✓ Safe drinking water , water purification plant (R.O)
- ✓ On campus open University Study Centres (DRBRAOU, IGNOU)

Weaknesses:-

- Conventional Learning Resources
- No Major linkages with industry
- Conventional teaching methods
- Lack of Indoor Badminton, Basket Ball, Power lifting Rooms.
- Lack of in campus hostel facilities
- Lack of Wi-Fi, Centralized Computer Services.

Opportunities:-

- Institution has the potential for NAAC "A" Grade
- Potential for Autonomous Status.
- Potential for Producing State/National Sports Women
- Potential for becoming pioneer institute for women in Khammam district.

Threats:-

- Growing no.of private colleges around
- Unhealthy competition from private colleges

8. Plans of institution for next year

Introduction of CBCS from Academic Year 2016-17.
Start of Skill Based Certificate courses and On-line courses.
Construction of new class rooms and procurement of Computers under RUSA

Name K. Vijaya Kumar

Name Dr. U. Venkatarajah



Signature of the Coordinator, IQAC



PRINCIPAL
Govt. Degree College for Women,
KHAMMAM,

Annexure-I**COLLEGE ACADEMIC PLAN FOR THE ACADEMIC YEAR 2015-16**

Proposed Activity				
Month	Curricular	Co-Curricular	Extra Curricular	Remarks
June' 15	Advertisement for Admissions	Preparation of Time-Table and Annual Academic Plan, Action Plan.	Telangana State formation Day – June.2 nd	
	Sale of Applications & Registrations	Staff Council meeting	World Environment Day	
	Distribution of Hand Book	Conduct of CPDC meeting	Celebration of Mahalonbis Birth Anniversary	
	Display of Results	Review of results, paper wise & group wise		
	Commencement of Instruction for II & III Year Classes	Conduct of Departmental Meetigs		
	Bridge Course	Constitution of various Academic and Administrative Committees for 2015-16.		
	Commencement of Instruction for I Yr classes			
	Special Coaching to Students appearing for Instant Examinations			
July' 15	<ul style="list-style-type: none"> ◆ Syllabus coverage as per Academic Plan ◆ Conduct of Unit Test-I 	Recruitment of Guest Lecturers in existing vacancies	Vanamahotsavam in association with District Forest Dept.	
		Selection of Player and Captains	National Flag Adoption Day 2 nd July by Dept. of History	
		NSS Admissions	World Population Day-July 11 th	
		Project work on good governance by dept. of Pol. Science.	Visit to Old age / Orphanage by Dept. of Telugu.	
		IQAC-Quality Initiatives.	Gregor Mendal Birth Anniversary celebrations by Botany / Zoology	
		Orientation for First Year	Anti-Ragging Campaign	

Proposed Activity				
Month	Curricular	Co-Curricular	Extra Curricular	Remarks
		Students.		
Aug'15	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Curricular Plan ◆ Unit Test-II 	Student Seminars.	Breast Feeding week-awareness by Dept. of Economics and Telugu	
		Training camp to players on fitness by Dept. of Physical Edn.	Telugu Basha Dinotsavam.	
		Kavi Sammelanam by Dept. of Telugu.	Blood grouping camp by Dept. of Zoology.	
			Non-Conventional energy resources day in association with NEDCAP, Kmm.	
		Staff meeting.		
		S.R.Ranganathan Birthday Celebrations by Dept. of Lib. Science.	Proposed to conduct cultural & literary and Patriotic songs competitions as part of Independence Day Celebrations.	
Sep'15	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Academic Plan. ◆ Quarterly Examinations 		Teachers Day Celebrations – Guru Pjuotsavam.	
		Hindi Basha Dinotsavam, Sep'14	Heritage club activities by Dept. of History in association with District Tourism Dept.	
		NSS Day Celebrations	World Ozone Day by Dept. of Botany / Zoology.	
		IQAC Quality Enhancement Initiatives.	Faradays Birth Anniversary by Dept.of Physics	
			'Grammer Games' by Dept. of English	
			NSS Day	
Oct'15	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Academic Plan ◆ Supplementary Examinations / Winter Vacation ◆ Unit Test –III 	Student Study Projects on Agro Bio Diversity of Region, Root nodule survey by Dept. of Botany.	Gandhi Jayanthi Various literacy cultural competitions	
		Career Guidance and Counselling Cell Awareness drive.	Skill Development Initiatives Hand Embroidery and Painting Best Practice by	

Proposed Activity				
Month	Curricular	Co-Curricular	Extra Curricular	Remarks
			Dept. of History.	
		Industrial Tours, Field Trips and Data Collection during winter vacation.		
		Youth Festival.	College Level Activities.	
Nov'15	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Academic Plan ◆ Half – Yearly Examinations. 	Parent Teacher meeting.	World Environment Protection Day	
		Staff Meeting	Elimination of Violence on Women-Nov'25 th / Women Empowerment Cell	
		Selection & Training of Players for University Tournaments	Moulana Abdul Kalam Azad Birth Anniversary – Nov'1 st	
			National Education Day	
Dec'15	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Academic Plan ◆ Unit Test-IV 	Consumer Day Celebration by Dept. of Commerce	Conduct of District Level Essay Writing and Elocution Competitions	
		Guest lecture on Human Rights by Dept. of Pol. Science	Human Rights Day – 10 th Dec	
		Parent Teacher Meeting	World AIDS Day Rally, Red Ribbon Club Activities.	
Jan'16	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Academic Plan ◆ Remedial Coaching to Academically Backward students 	Staff and CPDC Meeting	Visit to Welfare Hostels	
		All India Inter University Tournaments	Voters Day Rally, NSS Winter Camp	
		Rangavalli – Cultural Competition. Visit to Local Pond Eco Systems for collection of algae by Dept. of Botany	Republic Day Celebrations, Conduct of Various Cultural Literary, Patriotic songs competitions. “Yuvatarangam”	
		Collection of Feed Back from students / parents/ Academic Peers	Coaching to PG Entrance and B.Ed Entrance	
		Internal Academic Audit	Enrolment of Alumni Association	

Proposed Activity				
Month	Curricular	Co-Curricular	Extra Curricular	Remarks
Feb'16	♦ Revision of Syllabus	Review of Pre-Final Examinations Results	College Annual Sports and Cultural Day Celebrations	
	♦ Pre Final Examinations			
	♦ Examination Orientation	Submission and Verification of All Academic Records	Distribution of College Magazine	
	♦ Commencement of Annual Practical Examinations	Annual Stock Verification of Laboratories and Library Reports	Prizes to Meritorious students	
Mar'16	♦ Commencement of Annual Theory Examinations as per University ALMANAC	Preparation of AQAR. College Activity Register Updation; 2015-16.	International Women's Day Celebrations.	-

Annexure-II**COLLEGE ACADEMIC PLAN FOR THE ACADEMIC YEAR 2015-16**

Proposed Activity				
Month	Curricular	Co-Curricular	Extra Curricular	Remarks
June' 15	Advertisement for Admissions	Preparation of Time-Table and Annual Academic Plan, Action Plan.	Telangana State formation Day – June.2 nd	Conducted
	Sale of Applications & Registrations	Staff Council meeting	World Environment Day	
	Distribution of Hand Book	Conduct of CPDC meeting	Celebration of Mahalonbis Birth Anniversary	
	Display of Results	Review of results, paper wise & group wise		
	Commencement of Instruction for II & III Year Classes	Conduct of Departmental Meetigs		
	Bridge Course	Constitution of various Academic and Administrative Committees for 2015-16.		
	Commencement of Instruction for I Yr classes			
	Special Coaching to Students appearing for Instant Examinations			
July' 15	<ul style="list-style-type: none"> ◆ Syllabus coverage as per Academic Plan ◆ Conduct of Unit Test-I 	Recruitment of Guest Lecturers in existing vacancies	Vanamahotsavam in association with District Forest Dept.	Conducted
		Selection of Player and Captains	National Flag Adoption Day 2 nd July by Dept. of History	
		NSS Admissions	World Population Day-July 11 th	
		Project work on good governance by dept. of Pol. Science.	Visit to Old age / Orphanage by Dept. of Telugu.	
		IQAC-Quality Initiatives.	Gregor Mendal Birth Anniversary celebrations by Botany / Zoology	

Proposed Activity				
Month	Curricular	Co-Curricular	Extra Curricular	Remarks
		Orientation for First Year Students.	Anti-Ragging Campaign	
Aug'15	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Curricular Plan ◆ Unit Test-II 	Student Seminars.	Breast Feeding week-awareness by Dept. of Economics and Telugu	Conducted
		Training camp to players on fitness by Dept. of Physical Edn.	Telugu Basha Dinotsavam.	
		Kavi Sammelanam by Dept. of Telugu.	Blood grouping camp by Dept. of Zoology.	
			Non-Conventional energy resources day in association with NEDCAP, Kmm.	
		Staff meeting.		
		S.R.Ranganathan Birthday Celebrations by Dept. of Lib. Science.	Proposed to conduct cultural & literary and Patriotic songs competitions as part of Independence Day Celebrations.	
Sep'15	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Academic Plan. ◆ Quarterly Examinations 		Teachers Day Celebrations – Guru Pjuotsavam.	Conducted
		Hindi Basha Dinotsavam, Sep'14	Heritage club activities by Dept. of History in association with District Tourism Dept.	
		NSS Day Celebrations	World Ozone Day by Dept. of Botany / Zoology.	
		IQAC Quality Enhancement Initiatives.	Faradays Birth Anniversary by Dept.of Physics	
			'Grammer Games' by Dept. of English	
			NSS Day	
Oct'15	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Academic Plan ◆ Supplementary Examinations / Winter Vacation 	Student Study Projects on Agro Bio Diversity of Region, Root nodule survey by Dept. of Botany.	Gandhi Jayanthi Various literacy cultural competitions	Conducted
		Career Guidance and Counselling Cell Awareness	Skill Development Initiatives Hand Embroidery and	

Proposed Activity				
Month	Curricular	Co-Curricular	Extra Curricular	Remarks
	♦ Unit Test –III	drive.	Painting Best Practice by Dept. of History.	
		Industrial Tours, Field Trips and Data Collection during winter vacation.		Conducted
		Youth Festival.	College Level Activities.	
Nov'15	♦ Coverage of Syllabus as per Academic Plan ♦ Half – Yearly Examinations.	Parent Teacher meeting.	World Environment Protection Day	Conducted
		Staff Meeting	Elimination of Violence on Women-Nov'25 th / Women Empowerment Cell	
		Selection & Training of Players for University Tournaments	Moulana Abdul Kalam Azad Birth Anniversary – Nov'1 st	
			National Education Day	
Dec'15	♦ Coverage of Syllabus as per Academic Plan ♦ Unit Test-IV	Consumer Day Celebration by Dept. of Commerce	Conduct of District Level Essay Writing and Elocution Competitions	Conducted
		Guest lecture on Human Rights by Dept. of Pol. Science	Human Rights Day – 10 th Dec	
		Parent Teacher Meeting	World AIDS Day Rally, Red Ribbon Club Activities.	
Jan'16	♦ Coverage of Syllabus as per Academic Plan ♦ Remedial Coaching to Academically Backward students	Staff and CPDC Meeting	Visit to Welfare Hostels	Conducted
		All India Inter University Tournaments	Voters Day Rally, NSS Winter Camp	
		Rangavalli – Cultural Competition. Visit to Local Pond Eco Systems for collection of algae by Dept. of Botany	Republic Day Celebrations, Conduct of Various Cultural Literary, Patriotic songs competitions. “Yuvatarangam”	
		Collection of Feed Back from students / parents/ Academic Peers	Coaching to PG Entrance and B.Ed Entrance	
		Internal Academic Audit	Enrolment of Alumni Association	

Proposed Activity				
Month	Curricular	Co-Curricular	Extra Curricular	Remarks
Feb'16	♦ Revision of Syllabus	Review of Pre-Final Examinations Results	College Annual Sports and Cultural Day Celebrations	Conducted
	♦ Pre Final Examinations			
	♦ Examination Orientation	Submission and Verification of All Academic Records	Distribution of College Magazine	
	♦ Commencement of Annual Practical Examinations	Annual Stock Verification of Laboratories and Library Reports	Prizes to Meritorious students	
Mar'16	♦ Commencement of Annual Theory Examinations as per University ALMANAC	Preparation of AQAR. College Activity Register Updation; 2015-16.	International Women's Day Celebrations.	Conducted

BEST PRACTICES

1) ***Know your plant box***

Know your plant best practice was internalized by Department of Botany. Every Day students on rotation of I, II & III Yr UG students bring one plant from their places, which is exhibited in today's plant box with all taxonomic details and economic uses.

2) ***YOGA***

Monthly YOGA class on 1st Saturday of every month to staff & students.

Outcome: *Girl students are benefited through monthly YOGA class & Prkruthi Vidhyam to adolescent girl student problems*

3) ***RAHATH HI RAHATH***

Department of Chemistry Internalized best practice "Un used Medicines Collected from neighbourhood and sent to "RAHATH HI RAHATH", C/o: Oamkarnath Sharma, New Delhi for distribution to poor people.

Outcome: *Students collect unused and unexpired medicines from their neighbourhood localities, check them sort and send them to Oamkarnath Sharma, New Delhi, through courier who would inturn distribute to poor people, Arya Samaj, Gurudwar, Church, Masjid and Voluntary Organisations. When poor people approach Oamkarnath Sharma, with prescription they are given medicines.*

4) ***Know a word a day:***

Department of English internalized know a word a day, in which usage, antonyms, synonyms of word is taught every day.

5) ***Blood Grouping:***

Department of Zoology internalized Blood grouping as best practice.

Outcome: *All first year students blood grouping was done.*

6) ***Peer Evaluation of Students Study Projects & Assignments:***

Advanced learners evaluate slow learners assignments and help in their study project and out come.