



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT DEGREE COLLEGE FOR WOMEN
Name of the head of the Institution		G.Padmavathi
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08742225046
Mobile no.		9490952405
Registered Email		gdcwkhammam.jkc@gmail.com
Alternate Email		gdcwiqac@gmail.com
Address		Government Degree College for Women
City/Town		KHAMMAM
State/UT		Telangana
Pincode		507003
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Rakesh sreerama
Phone no/Alternate Phone no.	08742225046
Mobile no.	9059020157
Registered Email	sriramula.r@gmail.com
Alternate Email	pri-gdcw-kmm-ce@telangana.gov.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gdcwkhammam.com/gdckmm/admin/galleryimages/aqar_report-2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://gdcwkhammam.com/gdckmm/admin/galleryimages/Almanac%202019-20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
3	A	3.03	2018	03-Jul-2018	02-Jul-2023

6. Date of Establishment of IQAC

01-Jan-1970

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Online Classes	15-Apr-2020 30	500
ICT Based Online Classes	10-Mar-2020	500

on YouTube Platform	30	
Modified Choice Based Credit System Training	01-Aug-2019 1	180
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVERNMENT DEGREE COLLEGE FOR WOMEN, KHAMMAM	STATE GOVERNMENT	DISTRICT COLLECTOR	2019 180	300000
GOVERNMENT DEGREE COLLEGE FOR WOMEN, KHAMMAM	STATE GOVERNMENT	DISTRICT COLLECTOR	2020 180	850000
GOVERNMENT DEGREE COLLEGE FOR WOMEN, KHAMMAM	STATE GOVERNMENT	DISTRICT MINERAL FOUNDATION TRUST, KHAMMAM	2019 360	1200000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Internal Academic Audit The college has its own academic audit system. The records like teaching diary, curricular plan, lesson plan ,synopsis ,departmental activities etc are checked on semester basis Encourages all teaching staff to imbibe skills related to their subjects through web based courses like Swayam enrollment, NPTEL courses Through a program called Jignasa study projects are mandatory for every department to escalate the particular subject knowledge of

students through problem to solution method Those who are qualified NET/ SLET are encouraged to enroll/ register themselves in Ph.D program in good academic institutions All the departments of college are encouraged to conduct student seminars, workshops or subject related extension activities under the aegis of IQAC

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
"To materialize a Seminar Hall with funds from locals / philanthropist "	could able get sanctions enough to start the project
Social Activity to encourage among the students	"Oorja Program me has brought a tremendous change among students "
"To have MOU with IBM for students educational doubts clarification "	"Acheived MOU with IBM and a permanent and dedicated helpline is established"
"To have Library /Study circle building with all new textbooks/Reference for career uplifting"	"Established with a fund from DMFT at a cost of Rs.10 lakhs"
"Taking classes for higher education awareness like Post Graduation in their subject of Interest"	"Conducted classes and many students got PG seats , One is placed in Pondicherry Central University"
"Imparting life skills & Job readiness skills among students"	"1.Conducted arithmetic and reasoning classes 2. English Language classes for learners in novice public speaking skills"
The college should have ISO Accreditation	ISO 9001:2015 is issued on 14/02/2020

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
CPDC	02-Aug-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission	17-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Our Institution has the following Information management System</p> <p>Credential Management Two types of marks registers are maintained by the Institution : Subject wise marks register and central marks and attendance register Subject wise marks register : internal as well as university marks are posted in this register by individual faculty Central marks and attendance register: it is separately maintained by each department - BA, B.com and B.se. It is updated every year after declaration of university marks and besides marks attendance of the students is also entered in it. Certificate Management Digital issue of certificates to the students is being adopted by the college Marks memo , study conduct and TC are being issued digitally to the students The students are very much pleased with this digital service Student Information Management Students` data is collected through uidai and stored community wise on the system Class and group wise and community wise data of the students is uploaded every year by the office of the college Account Management All accounts are having maker and checker digital authorization Financial audit happens every year with a team from commissionerate of collegiate education Hyderabad Quarterly audit happens with a dedicated chartered accountant designated by commissionerate of collegiate education Hyderabad Academic Audit Management A team of Academic Audit constituted by commissionerate of collegiate education Hyderabad visits college every year and verifies all kinds of records maintained by the faculty Records related to curricular and cocurricular are maintained and updated activity wise every year Faculty Digital Diary Management All the teaching faculty members fill in digital diary introduced by the commissionerate of collegiate education Hyderabad This digital diary can be</p>

viewed by the principal and commissionerate of collegiate education Hyderabad whenever they want

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words • The common core CBCS curriculum for UG courses is designed by Telangana State Council of Higher Education (TSCHE). It is implemented in all universities and affiliated colleges in the state. • The college is affiliated to Kakatiya University, Warangal and follows the curriculum designed by the University. • The Academic Calendar is communicated by the CCE & K.U, Warangal. • The college offers wide range of courses at UG and PG level including interdisciplinary courses like Computer Applications and Computer Science as restructured and self-financed courses to rural women to make them employable through holistic education and skill development. • Choice Based Credit System (CBCS) has been introduced from the academic year 2016-17. • At the start of academic year academic committee of the college prepares the institutional Annual academic plan and time tables including all Curricular, Co-Curricular and Extra-Curricular activities for effective implementation of the curriculum by integrating inputs from all departments. • Academic Action plan of all departments are discussed and endorsed at staff council meeting conducted by Principal. • Though the syllabus is designed by TSCHE and Kakatiya University, the institution restructures the curriculum by integrating latest inputs and enrich through extension lectures. Guest Lectures, seminars and study projects. • Institution conducts need based short term certificate course. • Teachers attend periodical conferences / trainings / workshops conducted by CCE, Hyderabad and affiliating university in all subjects on curriculum implementation. • Department meetings are held regularly to review and implement the syllabus effectively. • Every teacher prepares month wise and semester wise schedules and communicates to the students well in advance. • Faculty members prepare curricular plan, synopsis for effective teaching and maintain teaching diaries for its successful delivery of curriculum. • To make learning process more student-centric Group discussions and Assignments related to curriculum are conducted. • Internal assessment I & II per semester are taken for CBCS and unit tests, quarterly, half yearly, preparatory examinations for year-wise scheme are conducted to assess the performance of the students. • Based on their performance, slow learners are identified and remedial classes are taken and course outcomes are monitored. • Lecturer notes are provided to all the students. • Student seminars, study projects, term papers, practical works, field trips & surveys, study tours and industrial tours are part of the curriculum. • Departments organize debates, essay writing & quiz competitions subject wise in accordance with the curricula. • Department level database are well documented and used at institution level. • Live interactive sessions and recorded sessions telecasted on MANATV are viewed as per the schedule. • Each and every activity of the college is well documented for the purpose of review in future. • Feedback on curriculum from the students, teachers, parents and all stake holders taken and integrate them from time to time and strengthen ongoing curricular activities. • The quality issues of curriculum are monitored by the Principal and IQAC. • For

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
C2C Soft Skills	BA, B.Com, B.Sc	20/01/2020	2	Focus on employability Skills	Soft Skills Interview Skills
Tally	B.Com	20/01/2020	5	Focus on employability Skills	Technical Skills
Java Oracle	B.Sc	10/02/2020	5	Focus on employability Skills	Technical Skills
Mahendra Pride School Training Program	B.AB.sc, B.Com	12/03/2020	7	Focus on employability Skills	Soft Skills, Interview Skills, Communication skills
Tailoring	B.A B.sc, B.Com	23/09/2019	5	Focus on self-employment	Tailoring

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	MSCS	01/06/2019
BSc	MCCS	01/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HEP	01/06/2019
BA	HECA	01/06/2019
BA	EPCA	01/06/2019
BA	HPCA	01/06/2019
B.Com	CA	01/06/2019
BSc	MPC	01/06/2019
BSc	MPCS	01/06/2019
BSc	MPCS	01/06/2019
BSc	MCCS	01/06/2019
BSc	MSTCS	01/06/2019
BSc	BZC	01/06/2019
BSc	BZC	01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	113	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Basic computer Skills	10/06/2019	268
Environmental Science	10/06/2019	268
COMPUTER BASICS AND AUTOMATION	10/06/2019	145
COMMUNICATION SKILLS ENGLISH	10/06/2019	140
CONSUMERISM	10/06/2019	60
ORGANISATIONAL BEHAVIOUR	10/06/2019	60
VERBAL REASONING FOR APTITUDE TEST	10/06/2019	110
PUBLIC HEALTH AND HYGIENE	10/06/2019	110
TELANGANA HERITAGE AND CULTURE	10/06/2019	60
WATER RESOURCE MANAGEMENT	10/06/2019	60
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	HEP, HECA, EPCA	50
BCom	CA	50
BA	HEP, HECA, EPCA	10
BA	HEP, HECA, EPCA	5
BSc	BZC, BZCs	45
BSc	BZC, BZCs	50
BSc	NSS	7
BA	NSS	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

reports. The committee has decided to resolve some suggestions, which are part in staff council meeting and discussed about all the issues of Syllabus of Semester system. Curriculum of the Topics, External Examinations and Internal Examinations after through discussion almost all the department individuals given their opinion to University Board of Studies Chairman / Chairperson through Principal. Staff council report is also given to the higher authorities through our Principal. • Based on Student feedback and analysis it was resolved. To conduct special coaching for slow learners To conduct extension lectures in all subjects. To Conduct Orientation on CBCS on start of every semester. To give topic synopsis and course material to students. • Based on Teacher Feedback was resolved. To conduct subject wise workshops on new CBCS IQAC conducted CBCS workshop for Teacher. To conduct more faculty development trainings, workshops, conferences, seminars conducted by University, Commissionerate Collegiate Education. To update Library with latest text books and references as per new CBCS

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HEP T/M	60	47	47
BA	HEP E/M	30	12	12
BA	HECA E/M	30	8	8
BA	EPCA E/M	30	6	6
BA	EPCA T/M	30	1	1
BA	HEPA T/M	30	1	1
BCom	CA E/M	60	47	47
BCom	CA T/M	60	16	16
BSc	BZC T/M	60	37	37
BSc	BZC E/M	60	28	28

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	268	173	20	3	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
2	22	3	7	4	5
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, mentoring system is available in our college it is called ward-counselling and mentoring system. For every 20 students of a section a dedicated lecturer is given who looks after the academic progress of students for continuous and comprehensive grading at internal level. To be informant about the ward to the guardian about the progress and attendance is a key underlining thing, which brings positive changes in attitude of students towards education and curriculum. The ward counsellors are changed yearly as the students progress to odd semesters. Those who lack attendance necessary for semester end examinations are informed at personal level. The counsellors are also responsible for keeping track of end- semester results and any paucity in marks /credits is also guided with care. Advises on family/personal issues is an added advantage for wards. This in turn presents the teenagers with firm support of fatherly/motherly advises. Whenever higher education goals employability, skills development chances are there, they are informed to the students through social media platforms. The ward counsellors conduct meeting with stake holders, especially the parent teacher meetings which are very fruitfull in overcoming the short falls of the institution at teaching fronts and this liaisons the student Stake holders gap. Ward counsellors also guide in getting various off campus placements and guide in higher educational avenues.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
640	22	1 : 29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	15	11	1	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	01	Semester	15/10/2020	11/11/2020
BCom	02	Semester	15/10/2020	11/11/2020

BSc	04	Semester	15/10/2020	11/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institute is affiliated to Kakatiya University , Warangal and follows the Examination Pattern of the Kakatiya University. University guidelines are strictly adhered to with respect to Evaluation process. There are two internal assessment tests of 15 marks each to be averaged and 1 assignment of 5 marks for a total of 20 marks for UG core and Elective papers having 4 and 5 credit course. Each internal assessment question paper consist of 10 MCQs of ½ marks each, 10 fill in the blanks of ½ marks each and 5 short answers of 1 mark each. Only one internal assessment for 2 credits paper (AECC) and will be evaluated for 10 marks for internal assessment. Internal assessment of 2 credit paper pattern is 10 multiple Choice questions and 10 fill in the blanks of half marks each. No Assignment for any 3 credit core/elective paper. The time table of internal assessments are communicated to students and faculty members in the beginning of the semester through university academic calendar and also communicated to students one week before commencement of internal examination .As per the guidelines of Kakatiya University , the following reforms have been carried out effectively conducting Continuous Internal Evolution: 1. Prepare the time table for conduct of Internal Examinations 2. Monitoring the attendance of the students for the Examination. 3. Internal Assessment has to be carried out within the stipulated time. 4. After completion of the internal examination, the faculty evaluate the answer scripts and clarify the student's doubts. 5. Result review meetings are conducted with result analysis by the Chief Superintendent and the remedial actions for further improvements are taken after discussion with faculty. 6. Upload of Internal assessment marks in university web portal as per instructions of the Kakatiya university. 7. Practical examination is evaluated at the end of the semester for 25 marks. 8. Practical examination evaluation will be done by internal Examiners for I, III and V semester and for II, IV and VI semester by External examiners. 9. Internal Assessment is used for Faculties to identify slow and advanced learners in their respective subjects. Slow Learners are encouraged to improve their performance in future by taking extra classes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is prepared by Kakatiya university to which we are affiliated . Adhering to almanac and academic calendar we post marks and conduct internal and practical and theory examinations . we will be given a chance to have alternative dates for practical and internal but not for theory exams. Every semester end examination is conducted. As per academic calendar institute adhered to available working days, short term and long term Holidays, National, and Public holidays, Admission process, Semester wise Teaching Plans, Tentative University Examination days of semester, Tentative practical examination days, allocation of Internal Assessment work i.e. Seminar activity, Project Assignment, Theory Assignment , Class tests, Practical assignment, Submission of Internal exams and posting the marks in KU online site happens as per the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gdcwkhmam.com/gdckmm/admin/galleryimages/programme%20outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	HEP , HPML , HECA	22	22	100
Comm	BCom	CA	21	21	100
LS	BSc	BZC	48	31	65
PS	BSc	MPCS	19	15	79
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://play.google.com/store/apps/details?id=com.suvidha.surveyapp>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NO AGENCY	0	0
Minor Projects	0	NO AGENCY	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NILL	NILL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NILL	NILL	NILL	Nil	NILL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NILL	NILL	NILL	NILL	NILL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

Nil	Nil	Nil
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi	2	00
National	Telugu	2	00
International	Botany	2	7.4

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NILL	Nil

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NILL	NILL	NILL	2019	0	0	Nil
NILL	NILL	NILL	2019	0	0	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NILL	NILL	NILL	2019	Nil	Nil	NILL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	29	53	1	Nil
Attended/Seminars/Workshops	2	5	Nil	Nil
Presented papers	4	9	2	Nil
Resource persons	Nil	Nil	Nil	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat summer Internship	NSS-I NSS-II	2	7
Cleaning of Munneru water body by removing water hyacinth	NSS-I NSS-II	2	7
Cleaning of Munneru water body by removing Water hyacinth	NSS District Authorities	2	30
VanaMahotsavam -Planting saplings, Bombing seed balls and conducted a Rally on water conservation in NV Banjar, Raghunadhapalem(M)	Forest Department	1	16
Cycle Rally for plastic free khammam	District Magistrate	2	15
Mahashramadhanam on occasion of Gandhi Jayanthi in Gandhichowk area	Municipal commissioner	1	20
Assorting books in District Central Library, Khammam	Additional Collector	2	8
Rally for Plastic free Khammam in Gandhichowk area	District Authority	2	40
Blood Donation	Government Hospital Blood bank, Lions Club	4	47
Rally on Child's Right Week, Skit on child Trafficking	SHE Team, Khammam	1	25

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swachh Bharat Summer	State Award	Department of Drinking water and	7

Internship-2019		Sanitation, Ministry of Jalashakthi	
NSS-Best Volunteer Award	District Award	District Authority	1
Poster Painting on plastic free Khammam	I, II, III Awards at District level	District Authority	3
National seminar and Training on Gandhian ideals Leadership- Competitions -JAM, Poster Painting	II, III, III Awards	NMDC, Hyderabad	3

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issues	Women	SHE Team	1	60
Gender Issues	Women Empowerment Cell GDC(W), Khammam	Awareness Programme on Menstrual cycle Dr. Greeshma Gyneecologist	1	320
Swachh Bharat	Municipal commissioner	Mahashramadanam in Gandhi chowk area	1	20
Blood Donation	Government Hospital Blood Bank in collaboration with Lions club	Blood Donation	4	47
Blood Grouping	Zoology Department	Blood Donation	2	142
Haemoglobin percentage	Department of zoology in collaboration with Urban Health Centre, Srinivas Nagar, Khammam	Hb percentage	2	120
Swachh Bharat	NSS-I NSS-II	Cleaning of Munneru water body by removing water hyacinth	2	7
Swachh Bharat	NSS District Authorities	Cleaning of Munneru water	2	30

body by
removing water
hyacinth

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NILL	NILL	NILL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
IBM	IBM Corporate	Nill	Nill	Nill	Nill
MAHINDRA PRIDE school training programme	Nill	NAANDI	11/03/2020	17/03/2020	50

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Telangana Forest Department , Khammam	11/03/2018	Preservation of forest for sustainable environment	160
Kittu vermicompost Agri agencies	14/08/2019	Practical knowledge and skills to establish such units in college and self-employability	40

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
393000	381371

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ELIB	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11998	780380	226	27854	12224	808234
Reference Books	7729	796898	271	58274	8000	855172
Library Automation	174	Nil	10	Nil	184	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.N.Vidya Praveena	Telugu	gdcwkhammam swayam channel	04/04/2020
Dr.K.Padma Rani	Hindi	gdcwkhammam swayam channel	04/04/2020
G.Hadasa Rani	B.Com Commerce	gdcwkhammam swayam channel	04/04/2020
Dr.P.Raji Reddy	B.Com Commerce	gdcwkhammam swayam channel	04/04/2020
G.Aruna	B.A Economics	gdcwkhammam swayam channel	04/04/2020
Rakesh Sreerama	B.Sc Chemistry	gdcwkhammam swayam channel	04/04/2020
N.Srinivasa Rao	B.Sc Chemistry	gdcwkhammam swayam channel	04/04/2020
Dr.R.Sneha	B.Sc Botany	gdcwkhammam swayam channel	04/04/2020

P.Krishnaveni	B.Sc Botany	gdcwkhammam swayam channel	04/04/2020
G.Bhagya Laxmi	B.Sc Zoology	gdcwkhammam swayam channel	04/04/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	4	2	4	4	1	4	10	1
Added	55	0	0	0	0	0	0	0	0
Total	125	4	2	4	4	1	4	10	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
393000	381371	Nill	Nill

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>• The campus adopts best practices for scalable and sustainable implementation of all IT services. which are made available 24/7 • It provides computing and networking services such as computer desktops. WiFi based internet to all departments' library and Office. • Appropriate standards are followed for selection, purchase setup maintains of all computing and networking equipments in extended library. • Campus protocols for efficient network operation, Computing have been defined and followed with students being monitoring members for library hours. • The campus provided necessary education and networking resources. Campus updates it facilities every year like soft ware updating, antivirus updating. • Internet services are provided by BSNL (NMEICT) services center with 10 MBPS • The speed of internet services is upgraded from 2mbps to 10 MBPS in the year 201819. • All volumes of books are made available for issue with no exceptions • There is an opac system for accession of books • All competitive books of relevance are made available for students job opportunities</p>
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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Matric scholarships (SC,ST,BC,MM,EBC)	648	2974285
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Oorga Programme (Soft Skills)	22/07/2019	200	Oorga
C2C Soft Skills(Campus to Corporate)	20/01/2020	34	TASK

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	PG Entrance	35	35	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	1	Life Science (BZC)	Botany	Nannaya University	P.G MSc (life Science)
Nill	3	Telugu(BA)	Telugu	Benaras University, Andra Pradesh(02) Vizag	P.G M.A (Telugu)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nill

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has an active body of students that functions in planning carrying out various activities of the college. There are various activities

carried out by our by our Institutions • The student grievance is taken to notice of principal and vice principal, Academic co-ordinator and H.O.D. Here the council members will play active role in solving the issue related to the students and maintain the discipline in the college campus. • Student union advisory committee meets every month to discuss various issues, grievances. • Students representatives elections will done every year student representatives is elected from every class students are part of various bodies of the college(academic and administrative) Student representations cell acts as a link between students faculty and principal. • The students in coordinator with committee heads organize celebrations events like college day cultural activities. • Student counseling helps the students in soloing their problems relate to academic ,personnel or psychological. • The students in coordinator with committee heads organizes celebrations/ events like cultural activities and celebrating birthdays of scientists and leaders • Students are able to achieve academic excellence • Students feed back is taken regarding to curriculum teachers ,computer facilities . Committees have student representatives • Student union advisory committee • Science association • Arts and commerce associations • Internal quality assurance cell • Anti raging committee • Restructure course committee • P.G courses committee • WEC ICC • Physical development of College • Scholarship Committee • Donor / Merit Prizes and Poor Student Committee • College Magazine Committee • Literary and Cultural bodies • UGC Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

• Merit Cash Prizes, and Gold medals for meritorious students to encourage women education. Every year The college has a registered alumni association started in the year 2004 with 150 members(Registration Number109/2004) • It contributes significantly to the all round development of the college through financial non financial means. • Constitution of GDCAA Designation Name President Smt.Ch.Vanasree Vice President Smt.Vanam.krishnaveni General Secretary Smt.G.Aruna Treasurer Smt.G.Aruna • Principal is the ex-office chairman with President, Vice President, General Secretary and Treasurer. • Alumni association meets at least twice a year and updates its database. • Alumni instituted Merit Cash Prizes and Gold medals are presented during college Annual day celebration. • Alumni association conducted skill based certificate courses to promote entrepreneurship among girl students to realize earn while learning. • Feed back and suggestions collected from alumni was used for curriculum enrichment and development in the college. • Alumni of the college also participates during NSS ,special camps ,extension outreach initiatives of the institutions and also sponsor during cultural fests organized by college. • Alumni of the institution donated books to resources to the college library for the use of students. • During last 5 yrs alumni actively participated in SWATCH BARATH ,VANA MAHOSTAV initiatives in making campus clean and green.

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

136000

5.4.4 – Meetings/activities organized by Alumni Association :

. Establishment Study circle on Dec14,2018 for the purpose of providing study material for various competitive examinations 2. National Competition was

conducted on Legal Rights for women 12-11-2018 3. Certificate course was organized by Alumni on communication skills and Spoken English in this academic Year 4. Nandhi Foundation Activities 5.Awareness programme was organized on Banking and Staff Selection Commission 6.Alumni Meeting (Purva Vidhyartula Athmiya Kalayika) was conducted on the occasion of college day celebrations.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision:- ? "Our vision is transforming the institution into a centre for excellence ? To disseminate knowledge through value based education and make girl students globally competent and equipped with leadership qualities. ? To provide quality education to all sections hail from the society. Mission:- ? The Mission of the College is uplifting the rural economic backward youth by developing their literary and employable skills through quality education. ? To create an interest in students to pursue knowledge through academic co-curricular and extracurricular activities. The college tries to transform the students into responsible citizens with good academics and values. The students with this rural background are trained in communication skills. The college has well qualified and experienced faculty to bring over all development and achievement of the students in academics, Co-curricular and extracurricular activities. The college prepares the students for higher studies and competitive exams. Our institution is serving them by fulfilling their higher education needs by offering quality education as well as by helping the students to realize their potential and to have all-round development through co-curricular and extra-curricular activities and thereby making them fit for employment/self employment for a bright future

Decentralization: ? The Principal and the Vice Principal along with the Academic coordinator are given freedom to plan academic and administrative activities for the smooth conduct and continuous progress of the college both for the Teaching and Non teaching aspects of college functioning. ? HODs of Departments have the freedom to plan, implement, finalize and shape activities in view of the available resources by conducting department meetings. ? Committee meetings: preparing participatory action plans, implementation and reflection on the same for improvement/innovation under the leadership of the Convener. ? Staff Meetings: Staff meeting is frequently conduct to discuss various issues in the college andtake decisions with the collective thinking of staff members.. ? IQAC has the freedom to formulate quality policies and its implementation discussed and planned at the several meetings conducted in the year. Participatory Management : ? Yes, the college promotes a culture of participative management. ? Teachers play a significant role in the planning and implementation of development of the college. ? Policies and plans of the college are framed after detailed discussion and deliberations in the staff council meetings. Suggestions of staff are given due importance and decisions are taken on the basis of consensus. ? In Staff meetings action plan for the institution is chalked out after thorough discussion among faculty members of the various Department ? The teachers interact with parents in Orientation Programs, Principal follows up with parents of defaulters in attendance, interact with parents of meritorious students during prize distribution functions ? The students' council serves as a good interface between college authority and students. ? Inputs from Alumni at department level: Help us plan activities for the students such as Industrial visits, Internships and placement.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	: Common Curriculum is prepared in the state with the help of the rich experience of professors in the various universities. Institution is only implementing the Curriculum which is prepared by higher education of Telangana.
Teaching and Learning	The college follows the academic calendar given by C.C.E. TS, Telangana and syllabus (theory and practical) and annual examinations by the affiliated university i.e Kakatiya University. Each department has annual plan accommodating curricular and co curricular activities. Lecture method of teaching is supplemented by use of PPTs, extension lectures, Seminars.
Examination and Evaluation	Examinations are scheduled as per prescribed Kakatiya University time table and planned well in advance to ensure smooth conduct of exams. Examinations Reforms: (i) Printing of the question papers from Kakatiya University sent 45 Minutes prior to exam carried out under strict confidentiality. (ii) Details of students absent are informed to Kakatiya University through online base. (iii) To enhance the learning ability of student, faculty will conduct slip tests/Internal assessment on monthly basis. (iv) In CBCS semester System, there are two semesters for one academic year. Student has to write two internal exams for one semester Exam. The Maximum Marks for Internal exam is 20 and End Semester is 80. Average marks for both internal exams, will be added up in semester exam. (v) Those who passed all papers of semester exam, they get a cumulative grade. The students have to pass minimum one exam out of five of the semester if she not attends any exam and if not pay the examination fee, she will be detained and not promoted to the next semester.
Research and Development	I. The college encourages teachers to participate and to organize class seminars, symposia, conferences workshops etc. II. The college encourages teachers to ensure publications of research articles in

	reputed journals. III. The college encourages teachers to update their field of specialization and apply for research grants minor/ major research projects .
Library, ICT and Physical Infrastructure / Instrumentation	A good Library is available for students and staff. The Library provides National and local News Papers both Telugu and English. Different types of Magazines and Journals are available. Various books for competitive exams are at students dispense.
Human Resource Management	All the faculty members have additional charges acting in various committees as Conveners and Members extending their services for effective administration
Admission of Students	I. Student admission process is done through (DOST) Degree Online Services of Telangana . II. College is establish help line centre to provide the details of admission process in the college at free of cost. This new system (DOST) is very useful to students to easily move from one course to another course with in prescribed time described by DOST Schedule. III. Members of the Students' Council have also been contributing in the smooth process of admissions.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	I. Time Table for teaching is prepared by Academic coordinator and senior faculty members. II. Attendance of students is monitored using Attendance software . III. innovations have been made to use social media platforms to exhibit college activities on Whatsapp group IV. Academic calendar is provided by Kakatiya University V. Financial planning is done by Commissioner of collegiate education and all development activities are supervised by CPDC .
Administration	I. The college has different administration post such as, Principal, Vice-Principal, Academic Coordinators and IQAC coordinator. Names of the administration are already given at the institutional Notice Board. II. Academic Coordinator and IQAC coordinators passed different agendas through all members regarding the college development and publish its

minutes in the minute's book and they give minutes to the principal for action taken also. III. Apart from day to day activities at college level, the decision making body in administrative aspects is done by IAS Under the name of Commissioner Collegiate Education. IV. All rules and Regulations are framed by Commissioner. V. The Appointments of teaching staff is done by TSPSC.

Finance and Accounts

I. The college has partially management information system. II. There are different types of bank accounts for different purposes and which are handled by signature of the principal of the college as per the direction of the Commissioner of collegiate education III. Annual audit of accounts is done by the auditors team. Sent by RJD and CCE IV. The college makes its own budget report for estimated expenditure before the financial year and sends it to the Commissioner of collegiate education . V. All rules and Regulations are framed by Commissioner. VI. The Appointments of teaching staff is done by TSPSC..

Student Admission and Support

Student Admission and Support: I. For the admission, the college follows the rules and regulations of the kakatiya University. II. Student admission in the UG courses (B.A./BSc./B.Com)/Computers and General was initiated through (DOST) Degree Online Services of Telangana . III. Using DOST portal, student registered online first and after this, DOST allotted college as per their merit list. IV. The college follows the academic calendar of the university for the date of admission, examination and results V. For the student support college provide various facilities such as availability of N.C.C., N.SS. availability of adequate drinking water, washrooms , reading room, well established laboratory in different departments, Counseling cells, English communication classes, Etc. VI. The college provides scholarship to the students by the Government of Telangana

Examination

I. The college is a affiliated to Kakatiya University, Warangal .For the examination college follows the academic calendar of the university. II. In the academic calendar which is

at the University website, it has already mentioned the date for publication of sent up list, date of filling of examination form, date of practical exams, date of theory papers exam, date for evaluation of answer book and the date for publication of results . III. However, the internal examinations are conducted by the different department of the college also. IV. The college has also prepared academic calendar according to the academic calendar of the university. V. Semester system was introduced in CBCS system in the year 2017-18. VI. Each semester having two internals and practicals examinations. VII. These internals and practicals marks are adding up in grade point average. III. Apart from internal exams student has to appear end semester examinations externally,

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FIP -Online Gender Studies	1	13/07/2020	18/07/2020	Null
12.FIP -Online ICT	1	20/08/2020	26/08/2020	Null

Tools in Higher Education , UGC - HRDC-RUSA-OU-HYD				
11.FIP -Online Research Process Research Design in Sciences , UGC -HRDC- RUSA- OU-HYD	1	07/09/2020	12/09/2020	Nill
10.FIP -Online ICT Tools in Higher Education, UGC - HRDC-RUSA-OU- HYD	1	20/08/2020	26/08/2020	Nill
9.RC- Online Langauge Literature and Caltural Studies , UGC -HRDC-OU-HYD	1	21/07/2020	04/08/2020	Nill
Ict Tools in higher education UGC HRDC OU,Hydearbad Rusa(one week)	1	20/08/2020	26/08/2020	Nill
7.Refresher Course in Social Sciences UGC HRDC OU,Hydearbad	1	15/07/2019	27/07/2019	Nill
One Week National Level Online Short Term Training Program on " RESEARCH METHODOLOGY " organised by the Faculty of Humanities and Science, Adayalampattu Phase II campus, Dr. MGR Educational and Research Institute University	1	20/07/2020	27/07/2020	Nill
2. Two Weeks Faculty	1	02/07/2020	17/07/2020	Nill

Development Programme on Advanced Concepts for Developing Moocs" organized by Teaching Learning Centre Ramanijan college, University of Delhi sponsored by Ministry of Human Resource Development Pandit Madan Mohan Malaviya Nationa				
. Online Refresher Course on Commerce in Entrepreneurship Development Programme / Commerce Business Management organized by UGC-HRDC Osmania University,	1	03/08/2020	18/08/2020	Nil
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	Nil	3	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? National Contributionary Pension System/ Pension System ? Encashment of earned leaves ? Insurance benefits under APGLI/ GIS ? Medical reimbursement facility through Health cards ? Maternity leave (135days) and Paternity leave (15days) ? Career advancement schemes	? National Contributionary Pension System/ Pension System ? Encashment of earned leaves ? Insurance benefits under APGLI/ GIS ? Medical reimbursement facility through Health cards ? Maternity leave (135days) and Paternity leave (15days)	Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

I. There are different types of bank accounts for different purposes and which are handled by signature of the principal of the college as per the direction of the Commissioner of collegiate education II. Annual audit of accounts is done by the officers' team. Sent by RJD and CCE III. The college makes its own budget report for estimated expenditure before the financial year and sends it to the Commissioner of collegiate education. IV. All rules and Regulations are framed by Commissioner V. Internal check system is prevailing at institution level and one superintendent appointed to monitors the financial transactions in the institutions. VI. External audit is conducted by officers of commissioner of collegiate education and RJD.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Alumni Association, Khammam	141000	Nil
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6.4.3 – Total corpus fund generated

141000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	PRINCIPAL
Administrative	Yes	RJD	Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Visited ST SC, BC hostels during the annual examinations to clear their doubts. 2) We introduced the students to maintain hygiene everyday 3) Conduct parents meeting on college campus and they were suggested the following: a). Not to sent perform their daughters marriage at young age b). Not to sent their daughters to any work during working days 4). To send their daughters regularly to the college

6.5.3 – Development programmes for support staff (at least three)

1). To take responsibility for their own professional development through the opportunities available to them 2). Adapt their practice to take account of new financing ideas and technological 3). Support their colleges in activities and maintain high professional standards staff club is for to maintain bonding in between staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Establishment of Alumni Association 2. Establishment of Counselling Cell 3. Establishment of English communication classes. 4. Curricular Planning and design is highly students centric and delivery mechanism is monitored 5. All student support activities are made transparent. 6. All departments are sensitized about accreditation and ranking requirements. 4. Curricular Planning and design is highly students centric and delivery mechanism is monitored

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation on Modified CBCS	01/08/2019	01/08/2019	01/08/2019	200
2019	Jignasa Study projects	11/12/2019	11/12/2019	12/12/2019	50
2020	Developing E content to college swayam channel	15/04/2020	15/04/2020	16/04/2020	22
2020	Internal progress audit on learning Platforms like Whatts app groups	18/04/2019	18/04/2020	18/04/2020	22
2020	Oorja social Activists programme	22/07/2019	22/07/2019	29/07/2019	50
2020	multipurpose hall at north east corner	02/11/2019	02/11/2019	02/12/2019	22
2019	MoU with IBM And Grant Acquiring for study circle	02/08/2019	02/08/2019	02/04/2020	150
2019	DMFT funds for Study circle construction and run it with Alumni fund	08/08/2019	08/08/2019	31/08/2019	200

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Program on Menstrual Cycle By Dr.Greeshma, Gynaecologist, Khammam	26/08/2019	26/08/2019	320	Nil
Orientation programme on Self Defence	31/08/2020	02/09/2020	210	Nil
She Team Awareness Programme on Cyber Crime	07/01/2020	07/01/2020	80	Nil
Rally and Skit play in Gandhi Chowk on the occasion of Child Rights Week	19/11/2020	19/11/2020	200	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Soak pit near MB Lab 2. Compost Pit behind chemistry lab
Percentage of power requirement of the College met by the renewable energy sources: 10 2968Kwh
18773Kwh Solar 85130Kwh 77873 Kwh 7257Kwh

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	3
Braille Software/facilities	No	Nil
Rest Rooms	Yes	3
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	2	07/07/2019	6	Cleaning of Munneru Water body by removing water hyacinth (Gurrapu Dekka)	1	9
2019	2	2	15/07/2019	6	Cleaning of Munneru Waterbody by removing water hyacinth (Gurrapu Dekka)	1	32
2019	4	4	07/12/2019	3	Water Conservation -Jalasamrakshan Rally from collectorate to Tankbund	1	42
2019	4	4	22/07/2019	1	JalaSamrakshanaPratigna, in Govt. Degree College	1	20
2019	4	4	29/07/2019	2	JalaSamrakshana Rally, NV Banjara, Raghunadh palem Mandal,	1	17
2019	4	4	30/07/2019	2	Construction of Soak Pit	1	9

					at Govt. Junior College, Mudigonda Campus		
2019	5	5	06/07/2019	6	Distribution of Non-Oven Bags in Sukravarapupeta, Khammam	1	9
2019	5	5	07/07/2019	Nil	Town Level poster painting competition in GDC, W Khammam	1	60
2019	5	5	17/07/2019	Nil	Rally for Plastic free Khammam Collectorate	Nil	69
2019	5	5	29/09/2019	Nil	Mission Plastic free Khammam-Sparks anthem, SP Stadium, Khammam	Nil	32
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Institutional Ethics and Values	08/08/2018	All staff are advised to follow institutional ethos with high spirits as recently college got accredited at A Grade. Discipline and punctuality among all activities are monitored through biometric devices. All student services are time bound and delivered effectively.
She Team	07/03/2020	An Awareness programme on Cyber Crime was conducted by Women

Empowerment committee on 7th March, 2020. The main of this aim programme is to create awareness on Cyber Safety. This programme enlightened the students to understand the problems that arise due to continuous misuse of internet and the cyber crimes that occur and the measure to be taken to prevent such crimes.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teacher's Day Celebrations (Birth Anniversary of Dr.Sarvepalli Radhakrishnas	05/09/2019	05/09/2019	356
National Integration Day	19/11/2019	19/11/2019	248
Mahathma Gandhi Jayanthi	02/10/2019	02/10/2019	305
National Women Teachers day	03/01/2020	03/01/2020	320
Womens Day Celebrations	08/03/2020	08/03/2020	280
Sadbhavana Diwas Essay Writing	19/02/2019	19/02/2019	20
Rally on Rashtriya Ekta Diwas	31/10/2019	31/10/2019	150
National Unity Day Oath samvidhan Diwas	26/11/2019	26/11/2019	250
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Energy Conservation: A). College has following practice to conserve by electronic equipment means B). Adopt guidelines for extending the life of computer and components(i.e. follow manufacturing guidelines)and maximize(i.e. r-use, repair, recycle) C). Max the paper work and wastage go through eco-friendly recycle process D). Use electronic method for the information/circulation/notice etc(thus minimizing paper use) E). University employees go for policy of re use, repair, recycle wherever possible in there working F). Constructions are well ventilated and light and no artificial lighting is needed during day time. Still the institution has installed CFL and LED's. This has helped a lot in conservation of electricity and power bills.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-1 1) Title: Budding Botanists Club 2) Objective: This practice has been effectively implemented by the students with the following objectives: A). To develop a team solely dedicated to Plant Sciences B).To spread awareness about plants C) Maintenance and enrichment of seed bank and Herbarium in the department. D) To take part in activities which are related to the development of the subject. 3 Context: The Budding Botanist Club came into existence in 9th October 2018 and is a team of Third year Botany students with the sole aim of bridging the distance between academics and application of subject knowledge. 4 Practice: The club came into being with governing body comprising of A Chair person : Head of the Department and Respective faculty Members : All students of BSc III year The registration fee for the members is Rs 20./- and for other college students .since the day of its inception. The following activities has been covered by the club: As its first activity .the club pioneered the establishment of Seed Bank in the members visited villages around papatapalli to conduct survey of the agriculture practices followed there .In the process they visited the fields and interacted with the farmers. 5.Evidence of Success: The club is an enthusiastic effort by the students and events are organized routinely to spread its cause. The Feed back from the students is positively encouraging. the club also gained praise from the alumni. 6. Problems

Encountered and Resources Required: Financial Constraint, Publicity of the events BEST PRACTICE-2 1) Title of the practice: Alumni Association 2)Goals: To provide alumni with the opportunity for social and professional networking and career development. To promote a spirit of volunteering and co operation among GDC(W) alumni in supporting the development objectives of Institution. To provide support to the training the students. 3) The Context: The Alumni Association cell is in coordination with Training and Placements cell organized alumni meet every year to review the activities of the current year and plan the activities for the forthcoming year GDC(W), Departments Whats up group ,Group email Ids etc are available to connect with the Alumni and conduct the face to face Alumni interaction. 4)Practice : Alumni Association of GDC(W) has opened Khammam in 2018 5)Evidence of success: During the Alumni meeting Alumni's and respective HOD's interact with each other and give them information regarding currents industrial market and practice trends in which they work. Thus suitable improvements with respect to the infrastructure facilities and academic can be made in the institute . A senior Alumni's also interacted with final year students and guiding them in preparing group discussion (GD) and interviews in core and multinational companies. Alumni are also guiding to the final year students regarding their projects. DEPARTMENT OF TELUGU BEST

PRACTICE 1. Title of the Practice: " DICTATION" 2. Goal: The main aim of Dictation is that students of UG, learn to write Telugu Language without any spelling mistakes, within their three years of graduation. With this interest towards Telugu Language, will be increased to the students. The habit of writing without any spelling mistakes, will be generate. When they write words without any spelling mistakes, they can able to write meaningful sentences. And also they can talk with good pronunciation. 3. The Context: From this Academic year who joined first year (UG) for them Telugu subject should be introduced in third year also. Especially only English Medium students have a option to choose their combination of group which they like to study. Therefore the English Medium students percentage of admission is more than other. And they are mostly chosen Hindi or Sanskrit as second language, in Intermediate. In this condition, Dictation process was started. 4. The Practice: After the teaching every lesson of syllabus, to the first year students of Telugu have been to practice pronunciation of Hard words. Next day in the classroom, conducted a Dictation of the same lesson. In this way in every English Medium student interested in Telugu language, has been increased. After completion of each lesson they can write, meaningful and proper sentence, without any spelling mistakes, which is useful to got good result in their exam. Not only this but those students who think that pass marks are enough in Telugu

language, they can understand the greatness, utility, opportunities of Telugu language. The students of Arts, Commerce, Science, Maths and Computers are realize the importance of Telugu language in higher education. 5. Evidence of Success: On the day of Dictation, the dictation papers, attendance of students and hard words of dictation has been entering in register. In this way we are continuing this practice. 6. Problems Encountered and Resources Required:

Problems Encountered: ? Irregularity of students. ? In this academic year Government introduced new groups with different combinations for only English medium in GDC Womens, Khammam. ? The students belongs to agency area and rural background, that's why they influenced by their mother tongue and local language. They can't speak and write Telugu in proper way. Resources Required:

? Competition within the students to write without any spelling mistake. ? Classroom reading. ? News paper reading. ? Story writing with new words in their interesting topic. 7. Notes(Optional): With the Dictation the student can learn eagerly and proper way of listening, talking with context, reading without pronunciation mistakes, writing without spelling mistakes. They can understand the importance of Telugu in competitive exams and employment opportunity. DEPARTMENT OF HINDI • Essay Writing Skills • Official Words of Hindi Translation in English DEPARTMENT OF ENGLISH • Word of the Day DEPARTMENT OF ECONOMICS 7.2 - Best Practices 7.2.1 - Describe at least two institutional best practices 1.TITLE: JOB OPPORTUNITIES AFTER COMPLETION OF B.A.WITH (ECONOMICS) 2.GOAL: a) to make students to understand about job opportunities b)to understand importance of studying B.A. with economics for higher studies. c)to know specific jobs after completion of degree especially with economics like executive analyst, financial manager , economic consultant etc. 3.THE CONTEXT: Knowledge to know about job opportunities will help to students to prepare for competetive exams and know how to gather study material and also encourage other students . students know job opportunities on both government and private sectors. They understand Economics is queen of social sciences .Growing in popularity these days because of its widespread applicability, Economics as a subject extends from rural studies, statistics, GDP to banking, finance and development. The subject is rich in information, theories and analytics. Economics is a very important discipline both for career as well as job point of view. Well-trained economists are in huge demand not only in India but also across the world for rapidly globalising economic scenario. 4.THE PRACTICE: Students collect data from newspapers , internet etc and they arrange it as flow chart and show it on the notice board to know all the students the importance of B.A having economics. Students gather paper clippings about job opportunities which is useful for their future. They give importance to study economics after this practice. 5.EVIDENCE OF SUCCESS: Gain the knowledge how economics is useful both career and job opportunities. Encourage other students to study economics. Gain knowledge about changing scenario in economics after globalization. 6.PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED Lack of internet facility Lack of knowledge in English medium Financial problem to get data due to their poor economic background. DEPARTMENT OF POLITICAL SCIENCE BEST PRACTICE 1. Title of the Practice: ? To gather the current political issues on National and International levels 2. Goal : ? To create Awareness among the students about the National International issues regarding political economical ethical social etc., 3. The Context : ? Present National and International political aspects reviewed and studied in the practice. ? For this students are advised to watch the deferent media channels to know about the political scenario and suggest read the national and international standard news papers. 4. The Practice : ? The practice of this one implementing to the students through collect the important issues and paste the same on the notice board day to day and group discursions may organized once in a week regarding the issues in deferent manner. 5. Evidence of success: ? The students have given forgets and review the performance of the students though some tests and some quiz contests. 6. Problems Encountered and resource required : ? For this work of

best practice simple resources like news papers, magazines and there own media source in there houses. ? There are some problems for this practice viz lack of standard news papers and magazines and internet facility in the institutions

7.Notes : (Optional) We are implementing the practice effectively and the students are gathering vies of different intellectual and the issues discoursed in the class room as well as in the group discuss on programs. ? If is very useful to the students to know the social values ethical values and economic, political issues of national and international. DEPARTMENT OF COMPUTER SCIENCE
Topic Enhancing Program Development

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gdcwkhmam.com/gdckmm/admin/galleryimages/Best%20Practice%202019-20-co nverted.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the institution focuses on four aspects essentially: Global standards ,Quality and value based education , Interdisciplinary Research and personality development of the students .The Institute has established its distinctive approach towards this comprehensive vision. All the faculty members are encouraged and kept updated for applying in research grant projects. The students participated in the state and national level computations and the best ideas are rewarded. In last semester of the degree programme the students are guided to work on innovative project ideas .In keeping with the institution's vision of imparting quality education with values in a holistic way for one and all. Women's college has always given priority to the all round development of women to empower them accordingly. The institution stress on outreach programmes and inculcate in its students an awareness of the value of holistic education and empathy for the less privileged sections of society .the NSS Unit of women's College organized complete outreach programmes for the students community .The institution also aim at imparting complete education for girls students possessing depth of knowledge not only in their respective disciplines but in all the kindred areas so that they can achieve relentless strength to cope up with the challenges of the society .Accordingly the institution gives priority in organizing various educational and awareness programmes to make its students more laborious, self reliant ,skilled and enthusiastic to accomplish their task confidently and to face the challenges of the fast changing worlds gallantly.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Department: ENGLISH1. To make the students able to speak and write in English. 2. To enable the students to competent enough for the competitive exams. 3. To make the students secure seats in further courses M.A (Eng) by giving career guidance and materials. 4. To make the students come up with flying colours in the subject. 5. To enable the students to take part in all the subject related activities such as Quiz, Debate, Easy writing and Elocution. 6. To conduct a certificate courses. 7. To organise field trip. Department: HISTORY:1. To make the students strengths in the College and participate in admission campaign. 2. To prepare the students to encourage for the competitive exams. 3. To make the students to secure seats in future courses M.A. (History MTM), B.Ed by giving career guidance and materials. 4. To take part in all the subject related activities such as QUIZ,DEBATE, ESSAY WRITING and Elocution. 5. To conduct

extension lecturer. 6. To conduct student seminars. 7. To organise field trip 8. To conduct parent teacher meeting. Department: MATHEMATICS. Maths is a basic building block of human civilization. Everyone needs to be able to reason with mathematics to be a civically literate citizen. 1. Multiple measures to determine student's readiness for College-level maths. 2. The Dept. of Mathematics runs a truly massive educational operation serving mathematics, we must continue to excel in education, particularly under graduate education. 3. Annual reviews will track progress and allow for appropriate adjustments and mid course correction. 4. Be one of the top departments in the GDCW. Khammam. 5. Maintain an exciting dynamic collaborative environment supporting activities at the frontiers of the mathematical services. 6. Provide excellent and innovative under graduate maths education for all students. Department: BOTANY 1. Department of Botany, GDCW, KMM aims at providing value-based, quality education with all experimental skills. And enriching their scientific knowledge. 2. Botany department organizes study tours, study projects enrich their knowledge and to acquire first hand information of the subject they learnt. 3. Department conducts topic wise slip tests to strengthen their learning. 4. Planned to organize students seminars, every month to enhance their communication skills level of understanding. 5. Conducts standard evaluation methods viz student assignments, group discussions, Quiz. Department: ZOOLOGY 1. Organize more extension lecturers to enhance the interest and subject knowledge in students. 2. Organization of students projects for advanced learners to improve their ability and practical knowledge. 3. Organisation of study tours for provide direct experience with the nature and subject knowledge. 4. Established some more linkages with labs and industries to provide practical knowledge. 5. To introduce PG Diploma clinical pathology for the immediate employment. 6. To visit Zoological park to create awareness on classification of Animal Kingdom, Biodiversity, hormoney with nature, ecosystem structure and functions of various ecosystems and recreation to the students.